

**APPLICATION FOR QUARTERLY PAYMENTS**

I (we) have read the installment information and wish to enroll in this plan for our personal property and/or real estate parcel(s) listed below. I will remain enrolled in this program unless I contact the collector's office to cancel my participation.

I (we) understand that there will be three equal installments based on the previous year's taxes and a fourth and final payment being equal to the balance of the tax due. No installment payments received after September 30<sup>th</sup> will be accepted.

I (we) understand that all payments are due by December 31<sup>st</sup> and that failure to pay the balance due by December 31<sup>st</sup> will result in late fees being assessed on the full tax amount.

Name as shown on bill(s) \_\_\_\_\_

Mailing Address \_\_\_\_\_

Daytime Phone No. \_\_\_\_\_ Email \_\_\_\_\_

Personal property account number \_\_\_\_\_

Parcel number(s) wishing to be set up on this installment plan: (parcel numbers are located on the top right hand corner of your statement)


Please return the above application to:

Julie Chowning  
Ray County Collector  
100 West Main Street, Suite 12  
Richmond, MO 60485