### TAX SALE INSTRUCTIONS

To participate in the 2023 Ray County Delinquent Tax Sale on August 28, 2023 you must pre-register. Registration will begin August 1<sup>st</sup> and must be submitted to our office on or before August 24, 2023 @ 3:00 p.m. **THERE WILL BE NO REGISTRATION THE MORNING OF THE TAX SALE.** 

The registration affidavit is below. You must have this notarized. You can return the completed form to us or you can come by the office prior to August 24, 2023 and we will notarize it for you. YOU CAN NOT PARTICIPATE IN THE SALE IF THIS FORM IS NOT SUBMITTED TO OUR OFFICE ON OR BEFORE AUGUST 24, 2023.

If you are not a Missouri resident you must submit the Designation of Resident Agent form along with your registration. Your appointed agent must also submit a completed affidavit.

A List of properties will be in the Richmond Daily News on July 21st, July 28<sup>th</sup> and August 4<sup>th</sup>. The sale will begin at 10:00 a.m. Please arrive at least 15 minutes early to pick up your bid card.

### \*\*POST THIRD YEAR PROPERTIES\*\*

These properties **will not** be in the live auction. There will be silent bid sheets on display the morning of the tax sale for each property. Please mark your bidder number and the amount of your bid on the sheet. Bids will be accepted for a period after the conclusion of the live auction, at that time, the highest bidder will be awarded the property.

You can find a list of these properties in our office or in the Richmond News.

If you have any questions, please call the office.

# RAY COUNTY TAX SALE AFFIDAVIT AND REGISTRATION MISSOURI RESIDENT

, first being duly sworn on my oath states that I wish to participate in the Ray County tax sale, bidding as **Full Name:** First MI Single Person or Married Last Business Name (Must provide copy of Business Organization form from the State of Missouri) **Address:** Street Zip Code City, State County Phone # If awarded a property, please provide the name (s) as you would like it to appear on the Collector's Deed. Only those that have submitted a registration form can be included on the Deed.

#### Terms:

- 1. I am a resident of the State of Missouri or have appointed some resident of Missouri to act as my agent, and I consent to service of process on such agent, thereby giving such court jurisdiction to try and determine any suit growing out of or in connection with this sale of tax liens.
- 2. If I make the highest bid on a property at this sale, I will submit payment immediately following the sale. I understand that failure to pay may result in a 25% penalty (RSMo 140.280)

- 3. I understand that if I do not pay the subsequent taxes that become due on this property on or before December 31 following the sale, any tax certificate purchased at said sale may be forfeited. I will lose the tax amount bid, but any surplus bid paid will be refunded to me.
- 4. I understand that the Collector's office follows RSMo 140; I am responsible for understanding the contents of this law. The Collector's office cannot interpret the statutes for me.
- 5. I am currently not delinquent on any tax payments on any property, whether real or personal, including but not limited to properties on which title is held in my name individually or jointly.
- 6. I am not a member of any corporate entity (including LLC) or partnerships that is delinquent on any tax payments on any property, whether real or personal.
- 7. If I have appointed an Agent, my designated agent also meets all of the requirements of paragraph 5 and 6 above.

| Further Affiant sayeth not.            |  |
|--|--|
|  |  |
| Signature                              | Driver's License No & Exp. Date                        |
|  |  |
| On this day of August, 20              | 022, before me, the undersigned notary                 |
| public, personally appeared            | known to me to be the person                           |
| whose name is subscribed to the within | n instrument and acknowledged that he/she executed the |
| same for the purposes therein containe | d.   |
| In witness whereof, I hereunto se      | t my hand and official seal.                           |
|  |  |
|  |  |
|  |  |
|  | Notary Public  |

## **DESIGNATION OF RESIDENT AGENT**

RAY COUNTY, MISSOURI

\*Only complete this form if you are not a Missouri resident

| Full Name:  |                       |             |  |  |
|---|-----------------------|-------------|--|--|
| First   | MI                    | Last        |  |  |
| Address   |                       |             | County   |  |
| Phone Number  |                       |             | Email  |  |
| Being first duly sw                                 | vorn says that:       |             |  |  |
| I am not a resident                                 | of the State of Misso | ouri;       |  |  |
| growing out of con-                                 |                       | hase by the | Circuit Court of Ray County in a suit undersigned of any parcel or parcels of land uri |  |
| I hereby appoint:                                   |                       |             |  |  |
| APPOINTEE INF                                       | ORMATION              |             |  |  |
| Permanent Address:                                  |                       |             |  |  |
| Street  |                       |             |  |  |
| City  | (                     | County      | Zip Code   |  |
| Phone   |                       | Email       |  |  |
| Mailing Address: check if same as permanent address |                       |             |  |  |
| Street  |                       |             |  |  |

| City                           | State  | Zip Code   |  |  |  |
|--------------------------------|--|--|--|--|--|
| A reside                       | nt of Missouri, as my agent in and for the Cou   | nty of Ray for service of process.   |  |  |  |
| Terms:                         |  |  |  |  |  |
| 1.                             | I understand that the Collector's office follows RSMo 140; I am responsible for understanding the contents of this law. The Collector's office cannot interpret the statutes for me.               |  |  |  |  |
| 2.                             | 2. I am currently not delinquent on any tax payments on any property, whether real or personal, including but not limited to properties on which title is held in my name individually or jointly. |  |  |  |  |
| 3.                             | 3. I am not a member of any corporate entity (including LLC) or partnerships that is delinquent on any tax payments on any property, whether real or personal.                                     |  |  |  |  |
| 4.                             | 4. If I have appointed an Agent, my designated agent also meets all of the requirements o paragraph 3 and 4 above.   |  |  |  |  |
| Further                        | Affiant sayeth not.  |  |  |  |  |
| Signatu                        | Driver's I   | License No & Exp. Date   |  |  |  |
| appeare<br>subscrib<br>purpose | ed to the within instrument and acknowledged stherein contained.   | to me to be the person whose name is that he/she executed the same for the |  |  |  |
| In                             | witness whereof, I hereunto set my hand and o  | fficial seal.  |  |  |  |

Notary Public