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## *TAX SALE INSTRUCTIONS*

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To participate in the 2024 Ray County Delinquent Tax Sale on August 26, 2024, you must pre-register. Registration will begin August 1<sup>st</sup> and must be submitted to our office on or before August 22, 2024 @ 4:00 p.m. **THERE WILL BE NO REGISTRATION THE MORNING OF THE TAX SALE.**

The link to the registration affidavit is below. You must have this notarized. You can return the completed form to us, or you can come by the office prior to August 22, 2024 and we will notarize it for you. **YOU CAN NOT PARTICIPATE IN THE SALE IF THIS FORM IS NOT SUBMITTED TO OUR OFFICE ON OR BEFORE AUGUST 22, 2024.**

If you are not a Missouri resident you must submit the Designation of Resident Agent form along with your registration. Your appointed agent must also submit a completed affidavit.

A list of delinquent properties will be advertised in the Richmond News on July 26, August 2, and August 9, 2024. A copy will also be posted in the Courthouse. All properties will be announced the day of the tax sale by the corresponding item number in the newspaper.

Please read Chapter 140 RSMo. before participating in the Tax Sale.

### **\*\*POST THIRD YEAR PROPERTIES\*\***

Post third year properties **will not** be in the live auction. There will be silent bid sheets on display the morning of the tax sale for each property. Please mark your bidder number and the amount of your bid on the sheet. Bids will be accepted for approximately 20 minutes after the conclusion of the live auction, at that time, the highest bidder will be awarded the property.

You can find a list of these properties in our office or in the Richmond News.

If you have any questions, please call the office.

**RAY COUNTY TAX SALE AFFIDAVIT AND REGISTRATION**  
**MISSOURI RESIDENT**

, first being duly sworn on my oath states that I wish  
to participate in the Ray County tax sale, bidding as

**Full Name:**

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First  MI  Last

MARRIED  SINGLE

**Business Name (Must provide copy of Business Organization form from the State of Missouri)**

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**Address:**

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Street

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City, State  County  Zip Code

Phone #

All Counties You Pay Taxes:

**If awarded a property, please provide the name (s) as you would like it to appear on the Collector's Deed. Only those that have submitted a registration form can be included on the Deed.**

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**Terms:**

1. I am a resident of the State of Missouri or have appointed some resident of Missouri to act as my agent, and I consent to service of process on such agent, thereby giving such court jurisdiction to try and determine any suit growing out of or in connection with this sale of tax liens.

2. If I make the highest bid on a property at this sale, I will submit payment immediately following the sale. I understand that failure to pay may result in a 25% penalty (RSMo 140.280)
3. I understand that if I do not pay the subsequent taxes that become due on this property on or before December 31<sup>st</sup> following the sale, any tax certificate purchased at said sale may be forfeited. I will lose the tax amount bid, but any surplus bid paid will be refunded to me.
4. I understand that the Collector's office follows RSMo Chapter 140; I am responsible for understanding the contents of this law. The Collector's office cannot interpret the statutes for me.
5. I am currently not delinquent on any tax payments on any property, whether real or personal, including but not limited to properties on which title is held in my name individually or jointly.
6. I am not a member of any corporate entity (including LLC) or partnerships that is delinquent on any tax payments on any property, whether real or personal.
7. If I have appointed an Agent, my designated agent also meets all of the requirements of paragraph 5 and 6 above.

Further Affiant sayeth not.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Driver's License No & Exp. Date

On this \_\_\_\_\_ day of August, 2024, before me, the undersigned notary public, personally appeared \_\_\_\_\_ known to me to be the person whose name is subscribed to the within instrument and acknowledged that he/she executed the same for the purposes therein contained.

In witness whereof, I hereunto set my hand and official seal.

\_\_\_\_\_  
Notary Public

**DESIGNATION OF RESIDENT AGENT**  
 RAY COUNTY, MISSOURI

**\*Only complete this form if you are not a Missouri resident**

**Full Name:**

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First MI Last

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Address County

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Phone Number Email

**Being first duly sworn says that:**

I am not a resident of the State of Missouri;

I hereby agree and consent to the jurisdiction of the Circuit Court of Ray County in a suit growing out of connected with the purchase by the undersigned of any parcel or parcels of land at any tax lien sale occurring in Ray County, Missouri

**I hereby appoint:**

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**APPOINTEE INFORMATION**

**Permanent Address:**

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Street

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City County Zip Code

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Phone Email

**Mailing Address: \_\_\_\_\_ check if same as permanent address**

\_\_\_\_\_  
Street

\_\_\_\_\_  
City

\_\_\_\_\_  
State

\_\_\_\_\_  
Zip Code

A resident of Missouri, as my agent in and for the County of Ray for service of process.

**Terms:**

1. I understand that the Collector's office follows RSMo 140; I am responsible for understanding the contents of this law. The Collector's office cannot interpret the statutes for me.
2. I am currently not delinquent on any tax payments on any property, whether real or personal, including but not limited to properties on which title is held in my name individually or jointly.
3. I am not a member of any corporate entity (including LLC) or partnerships that is delinquent on any tax payments on any property, whether real or personal.
4. If I have appointed an Agent, my designated agent also meets all of the requirements of paragraph 3 and 4 above.

Further Affiant sayeth not.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Driver's License No & Exp. Date

On this \_\_\_\_\_ day of August, 2024, before me, the undersigned notary public, personally appeared \_\_\_\_\_ known to me to be the person whose name is subscribed to the within instrument and acknowledged that he/she executed the same for the purposes therein contained.

In witness whereof, I hereunto set my hand and official seal.

\_\_\_\_\_  
Notary Public